



Welcome to the 2019-2020 Rush after school program at the Good Shepherd School!

The Rush after school program has a reputation for being “awesome” for over 18 years! Because we will be taking children from all schools this fall it is **imperative** when calling your child into school sick that you also call or text 314-8537 (the Rush after school phone) to notify the staff your child will NOT be attending the program for that day if they are scheduled to come. We need to assure all of the children’s safety, so we need your help with this change.

Please see Suzanne Bennett or Becky MacIntyre with any questions. You can also call Patricia Stephens at 533-2340.

Thank you for being part of our program!

Welcome to the Rush after school program!

**RUSH RECREATION DEPARTMENT
2019-2020 AFTERSCHOOL RECREATION PROGRAM**

PROGRAM BEGINS THE FIRST DAY OF SCHOOL
September 3rd 2019

The Rush Recreation Department's after school program is ran out of the Good Sheppard School from 2:00pm to 6:00PM pm. The goal of the program is to provide a structured, supervised, fun and caring environment for the participants. Activities include games, arts & crafts, outings and gym time. The program will follow the Rush-Henrietta School District calendar year. There will be no after school when school is closed.

If a snow day is declared by the Rush Henrietta School district the Rush after school Program **will not** run. If school is let out early the children will be directed to Good Sheppard where a Rush recreation staff member would meet them. **You will be notified immediately if the after school program needs to close early due to dangerous weather conditions.**

SNACKS

The Rush after school program will provide the daily snacks. The cost of the snacks is included in the after school fee.

PAYMENT POLICY

We can no longer allow late payments past 15 days due. If quarterly payments are later than 15 days you will receive a warning via e-mail. If we still do not receive a total quarterly payment after 15 days you will be asked to make other arrangements for your child after school. Thank you.

The payment for the after school program is based on Monday through Friday registration. The program runs from 2:00PM-6:00PM. The after school payments are broken down into 4 quarters throughout the school year. The cost is per child.

1 st Quarter	at registration
2 nd Quarter	November 1 st , 2019
3 rd Quarter	February 14 th , 2020
4 th Quarter	April 17 th , 2020

	Resident of Rush	Non-resident
5 days a week	\$474.00	\$570.00
4 days a week	\$380.00	\$456.00
3 days a week	\$285.00	\$342.00
2 days a week	\$190.00	\$228.00
1 day a week	\$95.00	\$114.00

PARENTS/GUARDIANS
Important
PROGRAM INFORMATION
PLEASE READ

- Children are to be picked up **no later than 6:00pm. If Possible please be there at 5:45PM.**
- 1st offense is a verbal warning;
- 2nd offense is a **LATE PICK UP CHARGE** of \$30.00 after **5:30PM sharp at the discretion of the after school Director and assistant.**
Another charge of \$30.00 will be added To your cost for every 5 minutes you are late.
- Parents must sign their children out for them to be released.
- A signed note for the parents will be needed if someone other than a Parent is picking up the children.
- Children should come prepared to play outside.
Program leaders must be informed of any food allergies or special Medical conditions your child may have and important phone numbers.
- **THERE MUST BE A DESIGNATED RESPONSIBLE PERSON TO PICK UP YOUR CHILD FROM THE RUSH AFTER SCHOOL PROGRAM. IF NO ONE PICKS UP YOUR CHILD BY 6:00PM THE RECREATION SUPERVISOR WILL NOTIFY CHILD PROTECTIVE SERVICES. WE CANNOT TAKE YOUR CHILD HOME OR BRING THEM TO OUR HOME.**
- Vacations are excluded from pricing. Make up days are not allowed. Staffing is based on registered numbers for that day. Parents are responsible for supplying their children's Epi Pens and Inhalers. It is the parent's responsibility to make sure their children's Inhalers and Epi pens are not expired. We are qualified to administer the Epi Pens, but NOT the inhalers. The child must be able to self administer the inhaler.

IF THERE IS A CHANGE IN YOUR CHILD'S SCHEDULE YOU MUST LET THE RUSH AFTER SCHOOL STAFF KNOW BY CALLING 585-314-8537.

To be kept in a safe place

To contact Counselors (Sue/Becky) 314-8537
Phone is on M-F 2:00-5:30PM leave message for illness of child
Rush Recreation Office
(Monday-Thursday 8:30AM-3:00PM) 533-2340

Rush after school child code of conduct

Must be reviewed with child and signed

1. I will not harass or intentionally physically and/or verbally hurt anyone in the Rush after school program.
2. I will follow the rules that the counselors review with me at the after-school program.
3. I will not go anywhere in the school without permission from the after-school counselor.
4. I will not bully, demean, or make fun of any person at the Rush after school program.
5. I will not take anything that does not belong to me without permission.
6. If I have a problem during the after-school program, I will seek the help of the after-school staff.
7. I will ask to use items at the after-school program.
8. If I feel ill or hurt, I will tell the after-school counselors.
9. I will only use the after-school cell phone for emergencies and will ask permission to use the cell phone.
10. Be respectful and kind to all staff and peers at the after-school program.
10. When in the gym or outside I will not hurt anyone on purpose.
11. When I am on an outing for the after-school program I will stay with the counselors and not talk to strangers.
12. I will follow the school rules regarding outside playgrounds and school property.

I realize that if I do not follow these rules, I will receive a verbal warning from the after-school counselor(s) and my parents informed of the warning. If I continue the bad behavior after I have received a warning I will be suspended from the Rush after school for a designated amount of time decided by the after-school counselor. If the problem continues, I will be removed from the after-school program permanently.

Childs signature: _____

Parent's signature: _____

Return to Recreation Supervisor or Rush after school director

Rush after school Code of Conduct 4/11/13, reviewed 3-31-14, revised 6-25-15, Reviewed 4-6-16, 1-27-17, 12-20-17, Reviewed/changed 8-27-18, reviewed 2-5-19