

RUSH TOWN BOARD  
Minutes of October 14, 2015

A regular meeting of the Rush Town Board, County of Monroe, was called to order by Supervisor Cathleen Frank at 7:00 PM on October 14, 2015, at the Rush Town Hall, 5977 East Henrietta Road, Rush, New York. Everyone present participated in the Pledge of Allegiance.

PRESENT:	Cathleen Frank	-----	Supervisor
	Daniel Woolaver	-----	Councilperson
	Kathryn Steiner	-----	Councilperson
	Rita McCarthy	-----	Councilperson, Deputy Town Supervisor
	Jillian Moore	-----	Councilperson
	Pamela Bucci	-----	Town Clerk
	John Mancuso, Esq.	-----	Town Attorney

OTHERS PRESENT:

Mark David	Resident, Highway Superintendent
Dave Sluberski	Resident
Mary Knapp	Resident
Dick Knapp	Resident
Al Sweet	Resident
Carol Barnett	Resident
Kirsten Flass	Resident, Library Director

I. OPEN FORUM

Supervisor Frank opened the floor inviting anyone wishing to address the Town Board to come forward. All those speaking were asked to state their name and address for record keeping purposes.

The audience made no comments.

II. TRANSFER OF FUNDS

**RESOLUTION #158-2015**

Councilperson Steiner moved, be it resolved that having audited all the unexpended balance of existing appropriations, I move that transfers #5 through #6 in the amount of \$737.96 be approved. Councilperson McCarthy seconded the motion.

Roll:

Councilperson Woolaver	aye
Councilperson Steiner	aye
Councilperson McCarthy	aye
Councilperson Moore	aye
Supervisor Frank	aye. carried.

BUDGET TRANSFERS 10/14/2015 - 2015 FUNDS						
<b>Transfer from the unexpended balance of an existing appropriation'(s).</b>						
<b>General Funds</b>						
Transfer		Decrease Appropriation			Increase Appropriation	
Number	Amount	Account	Description	Account	Description	
15	468.00	A.1990.400	Supervisor Contingency	A.1990.400	Supervisor Contractual	
	269.96	A.7110.400	Parks Contractual	A.7110.200	Parks	
16			Contractual		Capital Outlay	
			Transfer to cover Hedge Trimmer purchase			

III. APPROVAL OF ABSTRACT

**RESOLUTION #159-2015**

Councilperson Steiner moved Be It Resolved that having audited all the claims against the funds listed on Abstract dated October 14, 2015 for vouchers #2015 995 through #2015 1065 be allowed for payment in the amount of \$53,988.30. Councilperson Woolaver seconded the motion.

Roll:

- |                        |               |
|------------------------|---------------|
| Councilperson Woolaver | aye           |
| Councilperson Steiner  | aye           |
| Councilperson McCarthy | aye           |
| Councilperson Moore    | aye           |
| Supervisor Frank       | aye. carried. |

IV. REPORT OF OFFICERS AND COMMITTEES:

Councilperson Woolaver offered the following report:

- As liaison, attended Zoning Board of Appeals meeting. They approved 2 applications and heard 1 workshop.

Councilperson Steiner offered the following report:

- As liaison, attended the Conservation Board meeting. They reviewed 2 applications. Member Don Root discussed, beginning next year, sponsoring a walks and talks through the town.

Councilperson McCarthy offered the following report:

- As liaison, attended the Library Board of Trustees meeting. Kyle Stevens is a new trustee. Another opening on the Library Board is anticipated. The silent auction, the largest Library fundraiser, is underway.
- As liaison, attended the Renewable Energy Advisory Committee meeting. They continue to entertain presenters of renewable energy. An energy audit of the Town Hall is also being investigated.

Library Director Kirsten Flass had no additional report.

Councilperson Moore offered the following report:

- No report.

Town Clerk Bucci offered the following report:

- Letter of resignation was received from Laurene Hofmann, Assessor's Clerk. Assessor Stanford has resumes on file but requested an advertisement.
- Received verbal resignation from Cecil Palmer, Parks Laborer. Highway Superintendent David will be advertising the position next spring.
- To date, received and posted school taxes for Rush residents amount to \$3,889,180 and outstanding is \$604,976.
- Applied for a grant through Monroe County Community Block Grant for an amplification and recording system for the Town Hall Meeting Room which was approved by the United States Housing and Urban Development.
- Landtech, on behalf of Rush Associates, LLC, has submitted a Draft Environmental Impact Statement. Copies have been distributed to the Town Board.

Code Enforcement Officer Gerry Kusse offered the following:

- No report.

Highway Superintendent Mark David offered the following:

- No report.

Attorney John Mancuso offered the following:

- No report.

Attorney Mancuso received the Zoning Citizens Committee Recommendations to the Zoning Code and are in the process of reviewing them and will provide comments to the Town Board.

Supervisor Frank asked that Attorney Mancuso explain the process of approving any of the recommendations provided by the Zoning Citizens Committee. Councilperson McCarthy added whether approving them singly or together was preferred.

Attorney Mancuso stated the Town Board has the discretion in making any revisions to the Town Code by way of Local Law. Once a Local Law is proposed, a mandatory public hearing takes place and the Town Board may deliberate and or decide to enact the modifications. Presenting a Local Law with a number of changes is preferred and does not present a burden in advertising separate public hearings. However, if the modification is complex, it should be presented as a stand-alone modification.

Supervisor Cathleen Frank offered the following:

- Attended a budget workshop in Canandaigua. Both Finance Director Don Reynolds and Supervisor Frank attended a NYS Tax Freeze and Tax Cap webinar.
- Town Hall entrance metal railings will be painted for \$575. Two quotes were received, \$800 and \$575.
- Met with Ram Shrivastava of Larsen Engineering regarding a new solar plan called Community Distributed Generation. A developer builds a solar farm and members sign up, somewhat like a community co-op rather than the town owning it. There is also an option for residents to cancel membership at any time. Larsen Engineers will be invited to present at a future town board meeting.
- Highway Superintendent Mark David contacted a Rush Resident Painter Ed Conklin who has refurbished and painted 4 historical land markers, 1 of which he donated both the paint and labor. Supervisor Frank presented the before and after pictures.

#### V. OLD BUSINESS

Review Name of BOCES property – Supervisor Frank remarked that Board Members were to present their top three name choices. RACC Member Cecil Palmer has not presented additional name feedback as previously requested. Supervisor Frank encouraged a decision to be made prior to the year end.

Councilperson McCarthy stated that the original approved name of Rush Riverside Refuge continued to be a favorite.

Councilperson Moore asked if property signs were being printed. Supervisor Frank stated that the signs will be generic until different areas on the property are named.

Councilperson McCarthy recommended tabling the naming of the property. Councilperson Woolaver proposed another suggestion box possibly at the Rush United Methodist Church where a majority of town residents will be on Election Day. Attorney John Mancuso stated that adding voting on a property name on the election ballot may require a Referendum and most likely too late to include it. Councilperson McCarthy proposed additional suggestion boxes at town businesses. Councilperson Steiner stated that the RACC would be meeting and a member will be researching naming legalities. The Committee would like to make a presentation to the Town Board before year end. Supervisor Frank stated that a suggestion box has already been used and there are enough names to choose from. Naming of the property will be tabled. The Town Board will make a decision by year end.

VI. NEW BUSINESS

A. Update on the 2016 Town Budget – Supervisor Frank noted that the 2016 Tentative Budget has been received and adjustments made. The Tentative Budget is now being presented to the Town Clerk as the Preliminary Budget.

B. Schedule a Public Hearing for Consideration of the 2016 Preliminary - Supervisor Frank noted that Preliminary Budget has been filed with the Town Clerk and a Public Hearing is to be scheduled on October 28, 2015.

**RESOLUTION #160-2015**

Councilperson Steiner moved to schedule a Public Hearing regarding the 2016 Preliminary Town Budget on October 28, 2015, at 7:15 PM at the Rush Town Hall, 5977 East Henrietta Road, Rush, New York 14543. Councilperson McCarthy seconded the motion.

Roll:

Councilperson Woolaver	aye
Councilperson Steiner	aye
Councilperson McCarthy	aye
Councilperson Moore	aye
Supervisor Frank	aye. carried.

C. Purchase an Integrated Property System (IPS) Period/Fire Inspections software Module - Supervisor Frank stated that office technology needs updating to complete the town's records maintenance. The Fire Inspections Module will integrate with all 4 current IPS software users in the Building Department and Town Clerk's Office. Adding the module will provide a full view of a property. The current IPS system houses data including permits, inspections, code violations and images of plans. Adding the module will complete the property information and provide access to all users. The IPS system also links with the Monroe County Office of Real Properties software. A 4 hour training session is included.

**RESOLUTION #161-2015**

Councilperson Steiner moved to authorize the Supervisor's purchase of Integrated Property System Periodic Fire Inspections module for a 4 station that will merge with the current system including installation, support training and annual software support and maintenance in the amount of \$3,720 from Business Automation Services, Inc. Councilperson McCarthy seconded the motion.

Roll:

Councilperson Woolaver	aye
Councilperson Steiner	aye

Councilperson McCarthy	aye
Councilperson Moore	aye
Supervisor Frank	aye. carried.

D. Resolution to purchase IPS Mobil App - Supervisor Frank stated that in conjunction with the module purchase, an Android Mobile app is required for full access and update capability to the IPS system in the field. An Android tablet will link real time with the main system.

**RESOLUTION #162-2015**

Councilperson Steiner moved to authorize the Supervisor's purchase of an Android Mobile app from Business Automation Services, Inc. including system configuration, system training, annual software support, hosting and maintenance in the amount of \$2,280.00. Councilperson McCarthy seconded the motion. Councilperson Woolaver seconded the motion.

Roll:

Councilperson Woolaver	aye
Councilperson Steiner	aye
Councilperson McCarthy	aye
Councilperson Moore	aye
Supervisor Frank	aye. carried.

E. Resolution to purchase an Android 4.1 tablet to support IPS Mobile app software - Supervisor Frank explained that the Android tablet will be purchased at a government rate on the town's Verizon account for \$150.00.

**RESOLUTION #163-2015**

Councilperson Steiner moved to allow the purchase of an Android 4.1 tablet to support the IPS software from Verizon for the Building Department for an amount of \$150.00. Councilperson McCarthy seconded the motion.

Roll:

Councilperson Woolaver	aye
Councilperson Steiner	aye
Councilperson McCarthy	aye
Councilperson Moore	aye
Supervisor Frank	aye. carried.

F. Resolution to purchase four hours of IPS training – Supervisor Frank stated that training for the Integration Property System is required.

**RESOLUTION #164-2015**

Councilperson Steiner moved to purchase up to 4 hours of IPS training on the Integrated Property System not to exceed \$480.00. Councilperson Woolaver seconded the motion.

Roll:

Councilperson Woolaver	aye
Councilperson Steiner	aye
Councilperson McCarthy	aye
Councilperson Moore	aye
Supervisor Frank	aye. carried.

Supervisor Frank stated that the town has a few positions opening.

G. Resolution to advertise for a Building Inspector – Code Enforcement Officer/Building Inspector Gerry Kusse will be retiring.

**RESOLUTION #165-2015**

Councilperson Steiner moved to advertise for a Building Inspector in the appropriate newspaper. Councilperson McCarthy seconded the motion.

Roll:

Councilperson Woolaver	aye
Councilperson Steiner	aye
Councilperson McCarthy	aye
Councilperson Moore	aye
Supervisor Frank	aye. carried.

H. Resolution to advertise for a Building Maintenance Laborer – Supervisor Frank noted that Richard Schneider would be retiring from maintaining the Town Hall and Library buildings.

**RESOLUTION #166-2015**

Councilperson Steiner moved to advertise for a Building Maintenance Laborer. Councilperson Woolaver seconded the motion.

Roll:

Councilperson Woolaver	aye
Councilperson Steiner	aye
Councilperson McCarthy	aye
Councilperson Moore	aye
Supervisor Frank	aye. carried.

I. Resolution to advertise for a Winter Maintenance Laborer – Supervisor Frank stated that a winter maintenance laborer position is open and advertising is requested. Councilperson McCarthy seconded the motion.

Roll:

Councilperson Woolaver	aye
Councilperson Steiner	aye
Councilperson McCarthy	aye
Councilperson Moore	aye
Supervisor Frank	aye. carried.

J. Resolution to advertise for an Assessor's Clerk – Supervisor Frank stated that being that the Assessor's Clerk has submitted her two week resignation to the Town Clerk, an advertisement for the position is necessary.

**RESOLUTION #167-2015**

Councilperson Steiner moved to allow the Town Clerk to advertise for the Assessor's Clerk position. Councilperson Woolaver seconded the motion.

Roll:

Councilperson Woolaver	aye
Councilperson Steiner	aye
Councilperson McCarthy	aye
Councilperson Moore	aye
Supervisor Frank	aye. carried.

VII. ADJOURNMENT

There being no further business to conduct, the meeting was adjourned by Supervisor Frank at 7:25 PM, and approved by common consent of all councilpersons present.

Respectively submitted,

Pamela J. Bucci  
Town Clerk